SKYLINE HIGH SCHOOL
PHYSICAL EDUCATION
CLASSROOM MANAGEMENT PLAN

1. ATTENDANCE
1. Daily attendance will be taken seven (7) minutes after the tardy bell rings.
2. Students should be prepared and seated on their “respective” roll call numbers.
3. Students not on their assigned “roll call” numbers during attendance will be marked absent/tardy.
4. Daily attendance records will be stored in the teacher’s roll book and recorded in ABI by days end.

11. MATERIALS
1. For hygiene, safety and mobility each student must change into athletic attire every day, including athletic shoes and socks.
2. It is recommended and encourage for students to wear the Skyline High P.E. uniform – SHS t shirt and SHS shorts.
3. The Skyline High P.E. uniform will be sold in the gym during classes the within the first 2 weeks, Cost for t-shirt and shorts will be $25/2 or $15/1. It can also be purchased from the student store before school, during lunch and after school.
4. In addition, black sweat top and pants may be worn. If wearing “regular attire (street clothes)” under sweats, the student will be considered not prepared for class.
5. Students not prepared in the appropriate attire are expected to participate in regular class activity, provided their shoes and clothes are deemed safe.
6. Exceptions to the PE attire will be made in extenuating circumstances by teachers, individually.
7. Each student will be issued a lock at the beginning of the year and be expected to return at the end of the school year. Failure to return the lock for any reason will be a $6 fee.

III. DRESSING
1. All students are expected to dress in appropriate attire every day, rain or shine.
2. No student will be excused from dressing/participation unless they submit:
   a. a note from their parent/guardian (1 or 2 days).
   b. a note from a doctor (3 or more days) – Medically-required modifications to activity will be implemented only with proper medical documentation provided to the P. E. teacher.
   c. a pass to see a counselor, administrator, and/or staff member.
   d. a note of permission to attend a special event, field trip, other.
4. P.E. loaner shirts and shorts are available on a daily limited emergency basis from PE staff.

IV. CLASSROOM PROCEDURES
1. We are on a six (6) week marking period system. Students are expected to participate every day.
2. Attendance, “roll call,” will be taken 7 minutes after the tardy bell. No backpacks and electronic devices allowed during PE class.
3. Warm-up exercises will be conducted after “roll call.”
4. Daily lessons will begin after warm-up.
5. Activities will take place at designated areas within the P.E. facilities.
6. Students will remain in the class area the entire length of period.
7. Students cannot leave class/designated area without the teacher’s permission.
8. Students must follow directions given by all staff members. We are all your teachers.
9. Students will dress 7 minutes before the end of the period. “Non-dressers” will remain with teachers. All students are to stay in the gym until the bell rings. DO NOT LEAVE CLASS EARLY.
10. It is the student’s responsibility to clear absences. Bring notes to class upon returning from the absence.
11. Students who cut class will be dealt with according to SHS discipline policy.
12. No eating or drinking is allowed in the gym and gym area at any time. A water bottle is acceptable.
13. Use of obscene or profane language, inappropriate behavior, and any disrespect or hazing are not
acceptable in class.
14. Abuse of facilities and equipment will result in grade lowered, possible referral, and restitution.
15. Respect yourself and the rights of others.
16. If you are injured, immediately make a teacher or staff member aware of the situation.
17. Assist in setting up and putting away equipment. Leave each area cleaner than found.

Remember, students are to remain in the gym area until the dismissal bell rings!

V. GRADING
1. Scholarship and Citizenship grades will be based on participation within a six (6) week marking period

<table>
<thead>
<tr>
<th>Scholarship Grades:</th>
<th>Citizenship Grades:</th>
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<tbody>
<tr>
<td>A 90 – 100 %</td>
<td>O Outstanding</td>
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<tr>
<td>B 80 – 89 %</td>
<td>S Satisfactory</td>
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<tr>
<td>C 70 – 79 %</td>
<td>N Needs Improvement</td>
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<tr>
<td>D 60 - 69 %</td>
<td>U Unsatisfactory</td>
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<td>F below 59%</td>
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2. Scholarship*** grades are based on the following criteria:

4 points each day:

Tardy/Leaving Early = -1
Not Prepared = -1
Non- Participation = -1
Disruption of climate/culture = -1

Completion of a make up affidavit = + 4 per 45 minutes documented.

Scholarship grade enhancements = + 1/3 of a grade each if any of the following is achieved:

1. 90 % attendance
2. 90% prepared
3. 90% of total laps
4. Pass marking period running final
5. Exceptional skill/leadership service
6. Accurate Heart Rate Sheet

3. The Citizenship grade is based on behavior, cooperation, attitude, sportsmanship, and leadership.

***NOTE REGARDING P.E. REST***
A student can be placed on P.E. Rest for an extended injury/condition when cleared through the student’s P.E. teacher and Assistant Principal who oversees P.E. Rest. A grade of “Pass” can be earned with excellent attendance, behavior, and completion of assignments.

SEE NEXT PAGE
FORM MUST BE RETURNED TO P.E. DEPARTMENT
SKYLINE HIGH SCHOOL
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I understand that a California public school student must complete and pass 2 years/4 semesters/20 credits of Physical Education in order to graduate high school.

I have read and understand the Skyline High School Physical Education Management Plan.

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<th>Parent/Guardian Name</th>
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<table>
<thead>
<tr>
<th>Student Name</th>
<th>Student Signature</th>
<th>P.E. Period</th>
<th>Teacher Name</th>
<th>Date</th>
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EMERGENCY PHONE NUMBERS:

<table>
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<th>Name</th>
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MEDICAL CONDITIONS:

All medical conditions requiring accommodations must be documented. Teachers must receive a signed report from a physician.

My student has been diagnosed with and is under medical care for the following conditions:

________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Please feel free to tell your teacher anything else about your student.

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