

OAKLAND UNIFIED SCHOOL DISTRICT

APPLICATION FOR USE OF SCHOOL FACILITIES FOR PUBLIC PURPOSES UNDER THE CIVIC CENTER ACT
 900 High Street Oakland Ca. 94601 PH: 510-434-3352 Fax: 510-434-2209

1 FACILITY NAME: _____ **DATE** _____

2 USER IDENTIFICATION:

NAME OF GROUP/ORGANIZATION _____
 NAME OF GROUP MEMBER MAKING REQUEST _____
 ADDRESS (MAILING) _____ CITY _____ ZIP _____
 TELEPHONE NO. HOME _____ WORK _____ EXT _____ FAX NO. _____
 CELL PH. NO. _____ EMAIL _____
 OPTIONAL CONTACT _____ PHONE NO. _____ NO. OF PARTICIPANTS _____
 NATURE OF ACTIVITY TO BE CONDUCTED _____

3 FACILITY/EQUIPMENT REQUESTED:

<p style="text-align: center;">INDOORS</p> <p><input type="checkbox"/> CLASSROOM QTY _____ ROOM No(s). _____</p> <table style="width: 100%;"> <tr> <td><input type="checkbox"/> MUSIC ROOM</td> <td><input type="checkbox"/> THEATER</td> </tr> <tr> <td><input type="checkbox"/> BAND ROOM</td> <td><input type="checkbox"/> EXERCISE ROOM</td> </tr> <tr> <td><input type="checkbox"/> COMPUTER ROOM</td> <td><input type="checkbox"/> GYM</td> </tr> <tr> <td><input type="checkbox"/> MULTIMEDIA LAB</td> <td><input type="checkbox"/> FOOD SERVICE</td> </tr> <tr> <td><input type="checkbox"/> LIBRARY</td> <td><input type="checkbox"/> KITCHEN</td> </tr> <tr> <td><input type="checkbox"/> AUDITORIUM</td> <td><input type="checkbox"/> CAFETERIA</td> </tr> <tr> <td><input type="checkbox"/> CONFERENCE ROOM</td> <td><input type="checkbox"/> LUNCH ROOM</td> </tr> <tr> <td><input type="checkbox"/> OTHER _____</td> <td></td> </tr> </table>	<input type="checkbox"/> MUSIC ROOM	<input type="checkbox"/> THEATER	<input type="checkbox"/> BAND ROOM	<input type="checkbox"/> EXERCISE ROOM	<input type="checkbox"/> COMPUTER ROOM	<input type="checkbox"/> GYM	<input type="checkbox"/> MULTIMEDIA LAB	<input type="checkbox"/> FOOD SERVICE	<input type="checkbox"/> LIBRARY	<input type="checkbox"/> KITCHEN	<input type="checkbox"/> AUDITORIUM	<input type="checkbox"/> CAFETERIA	<input type="checkbox"/> CONFERENCE ROOM	<input type="checkbox"/> LUNCH ROOM	<input type="checkbox"/> OTHER _____		<p style="text-align: center;">OUTDOORS</p> <p><input type="checkbox"/> FOOTBALL FIELD <input type="checkbox"/> TRACK <input type="checkbox"/> BASEBALL FIELD <input type="checkbox"/> PRACTICE FIELD <input type="checkbox"/> FIELD A <input type="checkbox"/> FIELD B <input type="checkbox"/> TENNIS COURT <input type="checkbox"/> POOL <input type="checkbox"/> PLAYGROUND <input type="checkbox"/> PARKING OTHER: _____ name= _____</p>	<p style="text-align: center;">TYPE OF EQUIPMENT</p> <p><input type="checkbox"/> P.A. SYSTEM IN GYM <input type="checkbox"/> P.A. SYSTEM AUDITORIUM <input type="checkbox"/> SCORE BOARD/TIME CLOCK <input type="checkbox"/> PIANO <input type="checkbox"/> CHAIRS QTY _____ <input type="checkbox"/> TABLES QTY _____ <input type="checkbox"/> NEED SETUP <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> RESTROOM <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <hr/> <p style="text-align: center;">FOR OFFICE USE ONLY</p> <p>Custodial Start Time: _____ Custodial End Time: _____ Custodial Total Hrs. _____</p>
<input type="checkbox"/> MUSIC ROOM	<input type="checkbox"/> THEATER																	
<input type="checkbox"/> BAND ROOM	<input type="checkbox"/> EXERCISE ROOM																	
<input type="checkbox"/> COMPUTER ROOM	<input type="checkbox"/> GYM																	
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<input type="checkbox"/> LIBRARY	<input type="checkbox"/> KITCHEN																	
<input type="checkbox"/> AUDITORIUM	<input type="checkbox"/> CAFETERIA																	
<input type="checkbox"/> CONFERENCE ROOM	<input type="checkbox"/> LUNCH ROOM																	
<input type="checkbox"/> OTHER _____																		

4 USAGE INFORMATION:

<p>SINGLE <input type="checkbox"/> DAYS OF USE</p> <p>WEEKLY <input type="checkbox"/> <input type="checkbox"/> M <input type="checkbox"/> TU <input type="checkbox"/> WE <input type="checkbox"/> TH <input type="checkbox"/> FR <input type="checkbox"/> SA <input type="checkbox"/> SU</p> <p>MONTHLY <input type="checkbox"/></p>	<p style="text-align: center;">DATES OF USE</p> <p>_____/_____ _____/_____ _____/_____</p>	<p style="text-align: center;">HOURS OF USE (Please specify AM or PM)</p> <p>_____/_____ Actual Event Hours _____/_____</p>	<p style="text-align: center;">TOTAL HR(s)</p> <p>_____ _____ _____</p>
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DECLARATION

We agree to conform to all the rules and regulations and the Board Policy And Admittance Regulations of the Oakland Unified School District.

The undersigned states that, to the best of his or her knowledge, the school property for use of which application is hereby made will not be used for the commission of any act intended to further any program or movement the purpose of which is to accomplish the overthrow of the government of the United States by force, violence or other unlawful means.

That _____, the organization on whose behalf he or she is making application for use of school property, does not, to the best of his or her knowledge, advocate the overthrow of the government of the United States or of the State of California by force, violence, or other unlawful means, and that, to the best of his or her knowledge, it is not a Communist action organization or Communist front organization required by law to be registered with the Attorney General of the United States. This statement is made under the penalty of perjury.

SIGNATURE OF GROUP MEMBER ASSUMING RESPONSIBILITY _____ DATE _____
 PRINT NAME _____

5. SCHOOL USE ONLY:

APPROVED DENIED COMMENTS _____ DATE _____
ASST. SUPT. PRINCIPAL SIGNATURE _____
 APPROVED DENIED COMMENTS _____
SUPT. SIGNATURE _____ DATE _____