



**ADDENDUM NO. 1**  
(Issued September 20, 2019)

**Request for Qualifications and Proposals**  
**Commissioning Services for Central Administrative Center**

The following changes, additions, modifications and corrections hereinafter set forth shall apply to the bid documents for the project and shall be made a part thereof and subject to all the requirements thereof, as if originally specified and/or shown;

**District Clarification #1:**

By submitting a Proposal for the above mentioned Project, your firm is agreeing to the terms of the Agreement for General Services as-is.

**Question #1:**

<Firm XYZ> is assembling a team to submit an SOQ/Proposal to Oakland USD to provided Commissioning Services for Central Administrative Center at Cole Campus. We are seeking clarification of the Local Business Utilization Policy. <Firm XYZ> is a certified LBE with the City of Oakland and an SBE with the County of Alameda. This being the case, does <Firm XYZ> qualify for this 50% mandatory requirement as a single entity for this portion of our teams' work? Or are we required to have two separate firms on our team for LBE and SBE? Any clarification regarding this requirement is very much welcome.

**District Response #1:**

OUSD only recognizes City of Oakland certifications as it applies to compliance with the District's Local Business Utilization Policy. Therefore, <Firm XYZ's> County of Alameda certification would not be considered in the OUSD's L/SL/SLBE Program.

The District's Local Business Utilization Policy does provide for circumstances where the requirements may be relaxed. Please refer to the full version of the policy found on OUSD's website.

**RECEIPT OF THIS ADDENDUM (AS WELL AS PREVIOUSLY ISSUED ADDENDA) MUST BE  
ACKNOWLEDGED IN THE PROPOSAL.**