



ADDENDUM NO. 1

(Issued November 25, 2019)

**Request for Qualifications and Proposals
Environmental Site Assessment Consulting Services at Various School Sites**

The following changes, additions, modifications and corrections hereinafter set forth shall apply to the bid documents for the project and shall be made a part thereof and subject to all the requirements thereof, as if originally specified and/or shown;

Question #1:

We have a question regarding the LBE requirements for this RFQ/P. The bottom of Page 1 of the RFQ/P states the current policy of a 50% LBU participation with 25% LBE and 25% SLBE/SLRBE for all contracts, and then refers the reader to the full 2014 Amendment to Local Business Participation Policy.

In review of the 2014 Amendment to Local Business Participation Policy document, the policy only indicates a required mandatory participation of a minimum of 50% Local, Small Local, **and/or** Small Local Resident Business Enterprise (LBE, SLBE, and/or SLRBE). Nowhere in the resolution or policy does it indicate a requirement of 25% LBE and 25% SLBE/SLRBE. Therefore the requirements in the RFQ/P conflict with the policy document. Can you please confirm that a 50% LBE and/or SLBE participation is acceptable to the District?

District Response #1:

In the full version of OUSD's Local, Small Local and Small Local Resident Business Enterprise Program, the following is stated:

"The 50% local business participation requirement must be met with a **maximum** participation of 25% for Local Business Enterprise (LBE) and a **minimum** participation of 25% for Small Local and Small Local Resident Business Enterprises (SLBE / SLRBE). Any percentage combination of SLBE's and SLRBE may be used to calculate the full 50% requirement".

Therefore, the maximum and minimum participation thresholds are clearly delineated. The term "and/or" is not used in setting the LBU compositions.

Question #2:

(Firm XYZ) had the following questions regarding the OUSD ESA proposal:

1. How large will the pool of consultants likely be?
2. Once a pool has been established, how will projects be distributed?
3. Will the master agreement have a maximum value?
4. What is the term of the master agreement?
5. For consideration as an LBE, can you please confirm that the City of Oakland is the appropriate certifying agency
6. Is the intent of this RFP to support the proposed 2020 Bond work or is it to support Measure J work?
7. What firms has OUSD used to provide similar services in the past 3-5 years?



District Response #2:

1. The District will not be setting a pre-determined number of firms to be in the pool. Firms deemed qualified will be included.
2. Firms will be invited based on the District's informal solicitation process to submit fee proposals for projects that arise.
3. Agreements will be executed on a project by project basis. There is no dollar cap for being in the pool.
4. A master agreement will not be executed. The District expects to utilize the firms in the pool for at least 2 years and re-fresh that list thereafter.
5. OUSD will only recognize firms certified by the City of Oakland as LBEs and SLBEs. Certifications for SLRBEs are handled by OUSD after firms have been certified by the City as a SLBE.
6. Firms in the pool will be utilized to support projects where funding is available.
7. This information is not readily available.

RECEIPT OF THIS ADDENDUM MUST BE ACKNOWLEDGED IN THE PROPOSAL.