ADDENDUM NUMBER 1

Date: February 7, 2020

Project: VIDEO SURVEILLANCE PROJECT #20107

Owner: OAKLAND UNIFIED SCHOOL DISTRICT
Oakland Unified School District
Facilities Planning & Management
955 High Street, Oakland, CA 94601

PM: RICHARD ROGERS

The clarifications, modifications, changes, additions and/or deletions contained herein shall be incorporated within the construction documents for the project. Such information shall take precedence over that previously published.

This addendum consists of 1 page.

Attachments: See Attached

CHANGES TO: Specifications details for Staff Training

Item No. 3.6 Security Cameras & Local Security Camera Recording Server
   - Training Requirements
Reference: Request for Advertisement

Description: Revise Item to read: Respondent’s project price shall include (2) two orientation sessions with OUSD’s Police Services, Site Principals and Vice Principals, Site Security Officers, and at Elementary Schools (1) Admin, Technology Services and facility support personnel. These sessions, which for planning purposes may last up to four (4) hours each at a minimum of two (2) hours, shall: notice to bidders.
Activate all manufacturers’ equipment warranties on NEW product in Owner’s name to commence on the date of acceptance. In the case of Contractor- modified equipment, the manufacturer’s warranty is normally voided. In such cases, the Contractor shall provide the Owner with a warranty equivalent to that of the original manufacturer.

**Warranty Documentation:**
All warranty documentation shall consist of the following

- Warranty shall be a twenty (20) year manufacturer supported extended warranty issued to the customer upon completion of the project.
- Documentation from the manufacturer that the contractor has authority to provide the warranty on behalf of the manufacturer.
- Complete documentation regarding the manufacturer’s warranty shall be submitted as part of the proposal. This shall include, but is not limited to: a sample of the warranty that would be provided to the customer when the installation is complete and documentation of the support procedure for warranty issues.
- A systems application assurance manual documenting the vendor supported applications and application guidelines shall be provided as part of the submittals.

**Training Requirements:**
Respondent’s project price shall include (2) two orientation sessions with OUSD’s Police Services, Site Principals and Vice Principals, Site Security Officers, and at Elementary Schools (1) Admin, Technology Services and facility support personnel. These sessions, which for planning purposes may last up to four (4) hours each at a minimum of two (2) hours, shall:

- Provide an overview of the architecture and its functionality
- Provide on-the-job training to designated personnel, to instruct them in the operation and maintenance of the systems.
- Review as-built documentation
- Establish recommendations for effective management and maintenance of the installed VMS.
- Arrange with the equipment manufacturer for such instruction, at no additional cost, in the event qualified instructors are not available on staff for certain sophisticated equipment.
- Provide training on the use of the Service Ticketing Email System if the security system or a camera malfunctions or breaks.

The first training session will commence within (10) days after final completion and the second will occur within 1 year after final completion.

### 3.7 Systems Testing and Acceptance

**Pre-Test & Final Testing:**
Facilities Project Manager and Technology Services shall be notified 72 hours prior to any and all acceptance testing of security camera systems, so monitoring of the security camera system can be initiated, and OUSD project team shall be scheduled to attend the testing.

Facilities Project Manager and Technology services shall always be present and participate in all testing on a project whether it is a pre-test or final acceptance test. Verification of cameras, labels and device addresses shall be made via Service Ticketing Email System and confirmed with the vendor, Facilities Project Manager or Technology Services during the testing.

Prior to the final acceptance test, the vendor shall perform a complete pre-test with the Facilities Project Manager and Technology Services. The pre-test shall be for all security camera equipment and testing records of the pre-test shall be provided to ensure a successful final acceptance test. As part of the completion of work on the security camera systems, a full documented test of all the components on the security camera system shall be performed. A representative from the OUSD project team shall be present for the test. Any deficiencies reported by the district representatives.