



ADDENDUM NO. 1
(Issued February 9, 2022)
Request for Qualifications and Proposals
Local Business Utilization Consulting Services for Measure Y Bond Measure

The following changes, additions, modifications and corrections hereinafter set forth shall apply to the bid documents for the project and shall be made a part thereof and subject to all the requirements thereof, as if originally specified and/or shown;

Question #1:

In Section 2.5 Professional Fees of the RFP: Would you provide more guidance on the number of work hours per position anticipated per contract year and the two option years? If you are only requesting the hourly rates for each position, please provide guidance on how to calculate the contingency fee.

District Response #1:

The District is requesting a line by line fee calculation (i.e., hourly rates per position x person hours per task). The contingency amount would therefore be 10% of the not-to-exceed total fee for each year.

Question #2:

When will a notice of intent to award be issued

District Response #2:

Notice of Intent to Award will be issued to reflect a start of contract on July 1, 2022.

Question #3:

Is the scope of services limited to Measure Y funded projects or will the consultant support other facilities procurements as outlined in the "Program Analysis" statement of work

District Response #3:

The Consultant may be called upon to provide support for other facilities procurement activities which has not been identified. Known at this time are current and upcoming Measure Y bond measure projects plus carry-over projects from Measure J.

Question #4:

Item 2 of the general statement of work references that the consultant will need to "collaborate with the local building trades" Is the District referring to the Building Trades Council of Alameda County

District Response #4: Yes.

Question #5:

Given that proposals are to be submitted electronically, can documents be shared via Google drive or other file sharing platforms if the file size is too large to be transmitted via email

District Response #5:

Preferred is a submission via email in PDF format. However, a submission via link to a Google Shared Drive would be acceptable.

**RECEIPT OF THIS ADDENDUM (AS WELL AS PREVIOUSLY ISSUED ADDENDA) MUST BE
ACKNOWLEDGED IN THE PROPOSAL.**