

-Please Post-



Oakland Unified School District

Franklin Elementary School

Ingrid Seyer-Ochi, Principal

915 Foothill Blvd

Oakland, CA 94606

Phone: (510) 874-3354 - Fax: (510) 874-3358

www.ousd.org/franklin

September 12, 2017

Dear Parents, Teachers, Staff, and Community Members,

You are invited to attend the School Site Council (SSC) meeting in our library at 9:00 a.m., September 15, 2017. This council offers an excellent opportunity for parents, community members and site personnel to work together and plan for student achievement.

Ingrid Seyer-Ochi, Principal

Estimados Padres de Familia, Maestros, Personal y Miembros de la Comunidad,

Usted esta invitado a asistir al Concilio del Stitio de la Escuela (SSC), nos encontraremos en nuestra biblioteca a las 9:00 a.m., el 15 de Septiembre 2017. Este concilio ofrece la oportunidad exelente a los padres, miembros de la comunidad y personal del sitio para trabajar juntos y planear el progreso de los estudiantes.

Ingrid Seyer-Ochi, Directora

Kính thưa Hội viên SSC, Phụ huynh và Giáo viên, Ban Giáo viên, và Thành Viên Cộng Đồng:

Xin mời quý vị đến họp Hội nghị SSC tại Thư viện trường Franklin vào lúc 9:00 sáng ngày 15 tháng 9, 2017. Buổi họp này sẽ giới thiệu quý vị về ban giáo viên và nhân viên nhà trường để cộng tác với nhau để làm kế hoạch giảng dạy tốt cho học sinh.

Ingrid Seyer-Ochi ,Hiệu trưởng

親愛的家長，教師，職員，和社區成員：

你們好！

你們好！我們邀請你們來參加2017年9月15日在學校圖書館舉辦的理事會會議。會議的時間是上午9點。會議的內容是研究有關如何能使學生在將來取得更好成績的計劃。這是一個讓學生家長，社區成員和學校交流的很好機會，希望你們來參加。

-Please Post-

Oakland Unified School District, School Site Council (SSC) Meeting: September 15, 2017 9:00 am Franklin Elementary School: Library 915 Foothill Blvd, Oakland, CA 94606, 510-874-3354	屋崙聯合學區 學校理事會會議 (SSC) 大會: 2017年9月15日9:00點 富蘭克林小學: 圖書館 915 Foothill Blvd, Oakland, CA 94606, 510-874-3354	Distrito Unificado de las Escuelas de Oakland, Concilio del Lugar de la Escuela (SSC) Reunion: 15 de Septiembre, 2017 9:00 am Escuela Elemental Franklin: Biblioteca 915 Foothill Blvd., Oakland, CA 94606, 510-874-3354	Khu Học Chánh Oakland Buổi Họp Hội Đồng Nhà Trường (SSC) Họp: Ngày 15/9/2017 9:00 sáng Trường Tiểu Học: Thư Viện 915 Foothill Blvd, Oakland, CA 94606 510-874-3354
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Item	Description	Action Requested of SSC Members
1. Welcome	Ms. Seyer-Ochi	Informational
2. Description and Training on duties and Responsibilities of SSC	Ms. Seyer-Ochi	Informational
3. Election of SSC Members	Ms. Seyer-Ochi	Voting Item by all present
4. Election of SSC Officers	Ms. Seyer-Ochi	Voting Item by SSC Members
5. Review and Approval of By-Laws	Ms. Alexandre	Voting Item by SSC Members
6. Principal's Report	Ms. Seyer-Ochi	Informational
7. Public Comment	Ms. Alexandre	Informational
8. Adjournment	Ms. Alexandre	Voting Item by SSC Members

Next SSC Meeting: October 20, 2017 at 9:00 a.m.

議程

項目	描述	理事成員須要採取的行動
1. 欢迎	Ms. Seyer-Ochi	信息
2. 说明和培训理事會成員的職責和責任	Ms. Seyer-Ochi	信息
3. SSC 成員的選舉	Ms. Seyer-Ochi	所有出席的人員投票表決
4. 選舉理事會辦公室官員	Ms. Seyer-Ochi	理事會成員投票表決
5. 規章制度的審查和批准	Ms. Alexandre	理事會成員投票表決
6. 校長報告	Ms. Seyer-Ochi	信息
7. 公开征求意见	Ms. Alexandre	信息
8. 會議結束	Ms. Alexandre	理事會成員投票表決

下次會議: 2017年10月20日上午9:00點

Agenda

Item	Descripción	Accion Requerida Miembros SSC
1. Bienvenida	Ms. Seyer-Ochi	Informativos
2. Descripción y capacitación sobre los deberes y responsabilidades del SSC	Ms. Seyer-Ochi	Informativos
3. Elección de los miembros del SSC	Ms. Seyer-Ochi	Por todos los presentes acto de votar
4. Elección de la directiva SSC	Ms. Seyer-Ochi	De los miembros del SSC acto de votar
5. Revisión y aprobación de los Estatutos	Ms. Alexandre	De los miembros del SSC acto de votar
6. Informe del director	Ms. Seyer-Ochi	Informativos
7. Comentarios del Público	Ms. Alexandre	Informativos
8. Cierre levantar la reunion	Ms. Alexandre	De los miembros del SSC acto de votar

Proxima Reunion del SSC: 20 de octubre, 2017, 9:00 a.m.

Chương Trình Nghị Sự

Đề Mục	Mô Tả	Thành Viên SSC Quyết Định Bằng Cách Bỏ Phiếu
1. Chào Mừng	Ms. Seyer-Ochi	Thông tin
2. Mô tả và Đào tạo về nhiệm vụ và trách nhiệm của thành viên SSC	Ms. Seyer-Ochi	Thông tin
3. Bầu cử thành viên SSC	Ms. Seyer-Ochi	Đề Mục Cần Biểu Quyết mỗi người
4. Bầu cử Ủy Viên SSC	Ms. Seyer-Ochi	Đề Mục Cần Biểu Quyết TV SSC
5. Xem xét và Phê duyệt Quy chế	Ms. Alexandre	Đề Mục Cần Biểu Quyết TV SSC
6. Báo cáo của hiệu trưởng	Ms. Seyer-Ochi	Thông tin
7. Ý Kiến Cộng Đồng	Ms. Alexandre	Thông tin
8. Kết Thúc Buổi Họp	Ms. Alexandre	Đề Mục Cần Biểu Quyết TV SSC

Buổi Họp SSC Kế Tiếp: Ngày 20 tháng 10 năm 2017 9:00 a.m.



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SSC By-Laws 2017-2018

- 1) Numbers of council members: Ten (10)
- 2) Quorum: Six (6) members present
- 3) Term of office: Members: 1 Year Officers: 1 Year
- 4) Resignation: Any member may resign by filing a written letter of resignation with Council Chairperson.
- 5) Cause and Procedures for termination of membership:

Membership will be terminated if two consecutive absences occurred to a member without reason.

- 6) Vacancies shall be filled by:
 - a) an elected alternate member(s) of respective parity group and/or
 - b) election of replacement member(s) by peer group to complete the current term.
- 7) Regular meeting information:
Day – Every third Friday of every month
Time – 9:00 a.m.
Place: - Franklin's Library
- 8) Special meetings may be called by chairperson or a majority vote of members.
- 9) By-laws may be amended/changed by 2/3 vote of the elected members.
- 10) All meetings will:
 - a) be open to the public and
 - b) have a notice and agenda be posted at least 72 hours in advance of meeting.

The School Site Council reviewed and approved these bylaws on _____.

School Site Council Meeting Minutes: September 15, 2017

1. **Welcome:** Principal Ingrid welcomed the parents, staff, and community members to Franklin School. The district interpreters were not present;

2. **Description and Training on duties and Responsibilities of SSC:** Principal Ingrid projected and presented OUSD's "Participating on your School's SSC: Building Capacity for Student Success slide presentation. Principal Ingrid talked about the SSC duties and responsibilities. She shared that childcare will be available at the next October SSC meeting.

3. **Election of SSC Parent Members:** Principal Ingrid explained the process of the SSC parent voting process. Parents self-nominated and other parents nominated parents. Each nomination was seconded. A typed ballot was created with all the parent nominees listed alphabetically. It was then distributed to the parents so they could vote for five parents to be on SSC. Names were projected as each nominee shared their name, connection to Franklin and interest in the role. The following parents were elected to SSC: Lydia Alexandre Chair, Kristin Smith, Co-Chair, Mimi Nguyen, Jenna Tam, Esther Laura.

4. **Election of SSC Officers:** After a discussion, motions were made and seconded to elect the following SSC members as officers: Lydia Alexandre Chair, Kristin Smith, Co-Chair, Mr. Hickox as secretary.

5. **Review and Approval of 2017-2018:** Tabled until next SSC Meeting.

6. **Principal's Report:** Principal Ingrid reported on the following:

a. Ed Fund: Franklin School needs parent volunteers. This is the second year Ed Fund has coordinated volunteers at Franklin.

b. Filed Trip Chaperones. Finger prints required for certain situations.

c. TB Test required for volunteers. It is good for four years.

d. Back to School Night is September 27, 2017 from 4:00 to 6:00 pm.

e. School beautification. Students will help beautify the school. Mr. Cuthrell has started Adopt-a-Tree program.

f. Staff SSC Members: Yvonne, Prospato, Richard Cuthrell, Jeni Anderson, and Willis Hickox

g. Slide Show: New programs and faces at Franklin School. Brothers on the Rise: Coach Errol; Kindess Club: Ms. Atkins and Principal Ingrid; Jump Start-K, 1 Nocomers, 8:00 – 8:30 a.m Reading Club with Mr. Ramos in the library.

7. **Public Comment:**

a. A parent was concerned about a robbery. A police report was made and the superintendent was also notified.

b. The GATE program: Franklin uses these funds to bring extra resources to the classroom.

c. Security Guard: Franklin uses these funds to bring extra resources to the classroom.

d. The playground is scheduled to be repaved this summer before any playground modifications are made.

e. Title I Meeting October 27, 2016 at Time TBD

13. Meeting was adjourned at ~10:35 am. Next SSC Meeting: Friday, October 20, 2017 at 9:00 a.m.

Translators: Amy Zhou, Chinese; Imelda Ojeda, Spanish.

In attendance: School Governance Specialist, Sara Nuno-Villa and Brittany Love Family Engagement Office: 510-575-7890, Sara.nuno@ousd.org.



School Site Council Membership Roster - Elementary School

School Name: Franklin

School Year: 2017-18

Chairperson: Lydia Alexandre	Vice Chairperson: <u>Kristin Smith</u>
Email: lydiawael@gmail.com Phone:	Email: N/A Phone:
Secretary: Willis Hickox	LCAP Parent Advisory Nominee: TBD
Email: willis.hickox@ousd.org Phone:	Email: Phone:
LCAP EL Parent Advisory Nominee: TBD	LCAP Student Nominee: TBD
Email: Phone:	Email: Phone:

Place "X" in Appropriate Members Column

Members' Names	Members' Phone and E-mail (If not included above)	Principal	Classroom Teacher	Other Staff	Parent/Comm.	Student
Alexandre, Lydia					X	
<u>Smith, Kristin</u>					X	
Hickox, Willis				X		
Lara, Esther					X	
<u>Tam, Jenna</u>					X	
Nguyen, Mimi	feautifulmk0606@gmail.com				X	
<u>Cuthrell, Richard</u>	<u>Richard.cuthrell@ousd.org</u>		X			
Prospato, Yvonne	Yvonne.Prospato@OUSD.Org		X			
Seyer-Ochi, Ingrid	I, Ingrid.Seyer-Ochi@OUSD.Org	X				
<u>Anderson, Jeni</u>	<u>J, jenifer.anderson@ousd.org</u>		X			

Meeting Schedule (day/month/time)	SSC meets third Friday of every month during the school year at 9:00 a.m. in the Franklin Library.
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SSC Legal Requirements: (Ed. Code 52852)

1. Members MUST be selected/elected by peer groups;
2. There must be an equal number of school staff and parent/community/student members;
3. Majority of school staff members must be classroom teachers;
4. Parent/community members cannot be OUSD employees

1-Principal
3-Classroom Teachers
1-Other Staff

AND

5-Parent /Community

.The Role of the School Site Council

Who is best qualified to make decisions about a school? Policymakers in states across the country agree that those who are involved with schools and students on a day-to-day basis — teachers, parents, and other school employees — can make some of the best decisions. This belief led to the creation of the School Site Council (SSC).

What the School Site Council does

The school site council is a group of teachers, parents, classified employees, and students (at the high school level) that works with the Principal to develop, review and evaluate school improvement programs and school budgets. The members of the site council are generally elected by their peers. For example, parents elect the parent representatives and teachers elect teachers.

The exact duties of school site councils vary from state to state and even between districts in the same state, but site councils generally either make decisions or advise the Principal on the school budget and the academic or school improvement plan. In addition to academic planning, many site councils are also responsible for making decisions about parent engagement, safety, and discipline.

Over the course of a year, a typical council might consider the goals of the school or district and then work with the Principal to evaluate the school's progress toward those goals. In this evaluation, the council might consider school test scores, attendance and discipline records, parent surveys and input from students.

After looking at the big picture of the school's progress, the council and the principal create a plan for improvement. This plan might involve a new academic program, staff member or parent outreach strategy. For example, one council might use funds to develop a new math program, while another might decide to hire a reading specialist. Another council might decide that hiring an additional teacher to reduce class sizes in a particular grade or a parent liaison to get more parents involved would be the best use of its money. Because school budgets are limited and many funds can only be spent in certain ways, there are always tough decisions to make.


School site council members don't just represent their own interests. They have an obligation to make decisions that will best serve the whole school community. In fact, many site councils are specifically charged with finding ways to close gaps in achievement between groups of students.

Successful school Site Councils, regardless of their specific agendas, are more than a "rubber stamp" committee, and always ask thoughtful and challenging questions.

Questions school site councils can ask

- What are the goals and priorities of our school?
- What data do we have that shows how well we are achieving those goals?
- Are we progressing toward our goals?
- Are there particular groups of students who are not doing as well as others?
- What supports could we put in place to help struggling students?
- How will we fund those supports?
- Do we have programs that are ineffective or unrelated to our goals?
- Is it possible to eliminate those programs?
- How will we know if our new programs are effective?

For more on School Site Councils go to [Great Schools.org](http://GreatSchools.org)



Thank you, everyone, for your participation in our 2017-18 School Site Council elections. Particular appreciation to Lydia Alexandre (2016-17 SSC Chair), Imelda Ojeda and Katrina Wang (election observers) and Julie Bennett for tallying the ballots.

Congratulations to our 2017-18 SSC members:



Teaching Staff:

Jenifer Anderson
Richard Cuthrell
Yvonne Prospato

Support Staff:

Willis Hickox

Looking forward to our SSC work ahead. All best,
Principal Ingrid



Name

Parent

Staff

Yvonne Prosdato

✓

Mimi Nguyen

✓

Lydia Alexandre

✓

Irid ASSIA

✓

Jenna Tam

✓

Tamila Hamid

✓

Najih Abbas

✓

Dat Ha

✓

EH DAI

✓

Hser Hgong

✓

ShuangFeng Zhen

✓

PHONG CHAN

✓

Asia Hersi

✓

✓

Name	Parent ^{SJC meeting 9-15-17}	Staff
Concepcion Cruz	✓	○
Lorena Alva	✓	
NGOC SAM	U	
Armando Diaz		
Kristin Smith	✓	
Richard Cuthrell		✓ ○
Ingrid Seyer - Och.		✓
Shutter zho	✓	
LESUE NG	✓	
Willis Hicks		✓
Munem Mohsen / OUSD		OUSD
Jeni Anderson		✓

Kudiyattumpinies

SJC Meeting
9-15-17

Staff

Fiyuna Jemal

parent

Kunthea Beng

Eva

0

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Parent Name	Student	Grade	Phone Num
Enclah	Gershon	2	
Jenna	Esther	Kinder garden	
Kristin Smith	Juliana	3 rd	
	Gabriella	1 st	
Lydia Alexandre	Yasmine Abdulwahab Al-Areki	4 th	
Mimi Nguyen			
Esther Laura			

SSC Parent Members