

-Please Post-



Oakland Unified School District

Franklin Elementary School

Ingrid Seyer-Ochi, Principal

915 Foothill Blvd

Oakland, CA 94606

Phone: (510) 874-3354 - Fax: (510) 874-3358

www.ousd.org/franklin

November 14, 2017

Dear Parents, Teachers, Staff, and Community Members,

You are invited to attend the School Site Council (SSC) meeting in our library at 9:00 a.m., November 17, 2017. This council offers an excellent opportunity for parents, community members and site personnel to work together and plan for student achievement.

Ingrid Seyer-Ochi, Principal

Estimados Padres de Familia, Maestros, Personal y Miembros de la Comunidad,

Usted esta invitado a asistir al Concilio del Stitio de la Escuela (SSC), nos encontraremos en nuestra biblioteca a las 9:00 a.m., 17 de noviembre de 2017. Este concilio ofrece la oportunidad exelente a los padres, miembros de la comunidad y personal del sitio para trabajar juntos y planear el progreso de los estudiantes.

Ingrid Seyer-Ochi, Directora

Kính thưa Hội viên SSC, Phụ huynh và Giáo viên, Ban Giáo viên, và Thành Viên Cộng Đồng:

Xin mời quý vị đến họp Hội nghị SSC tại Thư viện trường Franklin vào lúc 9:00 sáng ngày 17 tháng 11, 2017. Buổi họp này sẽ giới thiệu quý vị về ban giáo viên và nhân viên nhà trường đề cộng tác với nhau để làm kế hoạch giảng dạy tốt cho học sinh.

Ingrid Seyer-Ochi ,Hiệu trưởng

親愛的家長・教師・職員・和社區成員：

你們好！

你們好！我們邀請你們來參加 2017 年 11 月 17 日在學校圖書館舉辦的理事會會議。會議的時間是上午 9 點。會議的內容是研究有關如何能使學生在將來取得更好成績的計劃。這是一個讓學生家長，社區成員和學校交流的很好機會，希望你們來參加。

-Please Post-

Franklin Elementary, 915 Foothill Blvd, Oakland, CA 94606
(O) 510-874-3354, Ingrid Seyer-Ochi, Principal

School Site Council Meeting Minutes: November 17, 2017

1. Welcome/Call to Order/Roll Call: Ms. Smith welcomed the parents and staff to the SSC meeting. Members present: Kristin Smith, Ester Lara, Mimi Nguyen, Ingrid Seyer-Ochi, Yvonne Prospato, Richard Cuthrell, Jeni Anderson, Jenna Tam and Willis Hickox. Absent: Lydia Alexandre. A quorum was established.

2. Approval of Minutes: Ms. Smith had the parents and staff review minutes. A motion was to correct Kristin's name (Kirstin is incorrect. Kristin is the correct spelling.) The second item was to remove "d" from "paged" in item four.

3. Budget Update and Approvals: Ms. Seyer-Ochi said that the district is drafting plans to cover all of its bills. The plan was to take back 5.6 million dollars from school and 12 million at the district level. At the district level, they will lay off about 150 people. Franklin has to return \$78,800.00 from our school budget. 641 (students) x \$121 per student. Many schools have to lay off staff to cover this short fall. Ms. Seyer-Ochi feels confident that we will not layoff any staff members. Franklin set aside \$41,000 to hire a STIP teacher. Ms. Seyer-Ochi has offered to return \$56,256 which will allow Franklin to be compliant with contracts. Franklin shouldn't have to turn to donors to receive to the basic school supplies we need.

Title I contracts cannot be canceled. There were no budgets to approve at this time.

Town Hall is November 20, 2017 at Met West

School Board announcement on district cuts will be November 27, 2017 at La Escuelita.

4. Home-School Compact Agreement: Ms. Seyer-Ochi explained the purpose of the Home-School Compact Agreement that it outlines how parents, school staff, and students will share the responsibility to improve student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve California's high academic standards. A motion was made and approved to accept the Home-School Compact Agreement with a revision to some of the language.

5. SELLS Announcement: Ms. Seyer-Ochi stated Franklin needs to create a SELLS committee to service our non-English speakers. The SELLS meeting will be December 1, 2017.

6. Principal's Report: Ms. Seyer-Ochi November 17, 2017 at 4:00 pm.

a. The hallway in Building 3, second floor is being painted blue. Jeni Anderson is creating a mosaic on the exterior wall of Building 1.

7. Public Comment: Ms. Alexandre/Ms. Smith

a. Nina, a parent at Franklin School, would like to begin a group to give back to the school by appreciating the teachers-maybe a lunch. Nina has a sign-up sheet to be part of this group. She would like a couple of parents from each class to be liaisons for other parents. They plan to hold regular scheduled meetings in the Family Resource Center, Portable 35—maybe once a month.

8. Adjournment: A motion was made and seconded to adjourn the meeting at 9:56 a.m. The next SSC meeting will be December 15, 2017 at 9:00 a.m.

Franklin Elementary, 915 Foothill Blvd, Oakland, CA 94606
(O) 510-874-3354, Ingrid Seyer-Ochi, Principal

School Site Council Meeting Minutes: October 20, 2017

1. Welcome/Call to Order/Roll Call: Ms. Alexandre and Ms. Kirstin welcomed the parents and staff to the SSC meeting. Members present: Lydia Alexandre, Kirstin Smith, Ester Lara, Mimi Nguyen, Ingrid Seyer-Ochi, Yvonne Prospato, Richard Cuthrell, and Willis Hickox. Absent: Jeni Anderson, Jenna Tam. A quorum was established.

2. Approval of Minutes: Ms. Alexandre had the parents and staff review minutes. The "Public Comments," "In Attendance" and "Translators" were mistakenly left on the minutes from last year. A motion was made and seconded to approve the minutes with those three items removed from the 9/15/2017 minutes.

3. Budget Report: Ms. Seyer-Ochi said that the Title I money has been spent so SSC will focus on student data. The district is short money and is in danger in state receivership. One suggestion is that personnel at admin and above take furlough days off. Franklin was supposed to receive money from the increase (Day 20 enrollment count) in students at Franklin. Franklin is hiring another stip sub to assist Franklin School. The district is considering classified personnel at the district. They might bump staff at the school level.

4. Safety Plan Discussion and Assurance Page: Ms. Seyer-Ochi showed the Chain of Command paged to explain what roles staff have in case of emergency. Franklin School needs to ensure this plan is in the classroom and be better prepared. A suggestion was to have students make an emergency bag that has non-perishable food, a letter from home, and a comfort item. A motion was made and seconded to approve sign the Assurance Page.

5. Review Student Achievement Data: Ms. Seyer-Ochi suggested that this be tabled until the upcoming Annual Title I Meeting. She presented SBAC Score Comparison Chart for years 2015-16 and 2016-17. She also displayed a Percent of Students by Attendance Group. Franklin has a chronic absentee rate of 6.8%. Franklin uses a family advocate to support our families and build connections. Are teachers receiving information about teaching test taking tips for students? A suggestion was made to work with teachers so they can teach students how to take computer based tests. Restorative Justice and our PE coach have created a corporative atmosphere that has improved the social climate on the playground.

6. Annual Title I Meeting Announcement: Ms. Seyer-Ochi November 17, 2017 at 4:00 pm.

7. Principal's Report: Ms. Seyer-Ochi said her comments were imbedded in the above items.

8. Public Comment: Ms. Alexandre/Ms. Smith

a. Words of gratitude were made for Ms. Seyer-Ochi regarding how she implemented plans for students during the smog filled air due to the North Bay Fires.

9. Adjournment: A motion was made and seconded to adjourn the meeting at 10:02 a.m. The next SSC meeting will be November 17, 2017 at 9:00 a.m.

Franklin Elementary School
SSC Meeting Sign-In Sheet
2017-2018
November 17, 2017

Name (Please Print Neatly)	Signature	Staff	Parent Community	Other
1. Willis Hickox	<i>Willis Hickox</i>	✓		
2. Ana Lara	<i>Ana Lara</i>		✓	
3. Kristin Smith	<i>Kristin Smith</i>		✓	
4. Lizou chuy	<i>Lizou chuy</i>		✓	
5. TAoyng Xu	<i>Taoyng Xu</i>		✓	
6. Esther LARA	<i>Esther Lara</i>		✓	
7. JENNA TAM	<i>Jenna Tam</i>		✓	
8. Min Nguyen	<i>Min Nguyen</i>		✓	
9. Yvonne Pospisil	<i>Yvonne Pospisil</i>	✓		
10. Nina Savazin	<i>Nina Savazin</i>		✓	
11. Richard Cithrell	<i>Richard Cithrell</i>	✓		
12. Jeni Anderson	<i>Jeni Anderson</i>	✓		
13. Asia Herz	<i>Asia Herz</i>	✓	✓	
14.				
15.				
16.				
17.				
18.				
19.				
20.				

Agenda/ 議程/Chương Trình Nghị Sự

Oakland Unified School District, School Site Council (SSC) Meeting: November 17, 2017 9:00 am Franklin Elementary School: Library 915 Foothill Blvd, Oakland, CA 94606, 510-874-3354	屋崙聯合學區 學校理事會會議 (SSC) 大會: 2017年11月17日 9:00點 富蘭克林小學: 圖書館 915 Foothill Blvd, Oakland, CA 94606, 510-874-3354	Distrito Unificado de las Escuelas de Oakland, Concilio del Lugar de la Escuela (SSC) Reunion: 17 de Noviembre, 2017 9:00 am Escuela Elemental Franklin: Biblioteca 915 Foothill Blvd., Oakland, CA 94606, 510-874-3354	Khu Học Chánh Oakland Buổi Họp Hội Đồng Nhà Trường (SSC) Họp: Ngày 17/11/17 9:00 sáng Trường Tiểu Học: Thư Viện 915 Foothill Blvd, Oakland, CA 94606 510-874-3354
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Item	Description/Actions	Action Requested of SSC Members
1. Welcome/Call to Order/Roll Call	Ms. Alexandre and Ms. Smith	Informational
2. Approval of Minutes	Ms. Alexandre and Ms. Smith	Voting Item
3. Budget update and Approvals	Ms. Seyer-Ochi	Voting Item
4. Home-School Compact Agreement	Ms. Seyer-Ochi	Voting Item
5. SELLS Announcement	Ms. Seyer-Ochi	Informational
6. Principal's Report	Ms. Seyer-Ochi	Informational
7. Public Comment	Ms. Alexandre and Ms. Smith	Informational
8. Adjournment	Ms. Alexandre and Ms. Smith	Voting Item
Next SSC Meeting: December 21, 2017 at 9:00 a.m.		

項目	描述 / 行動	理事成員須要採取的行動
1. 歡迎 / 點名	Ms. Alexandre and Ms. Smith	信息
2. 討論審批會議紀要	Ms. Alexandre and Ms. Smith	理事會成員投票表決
3. 預算更新和批准	Ms. Seyer-Ochi	理事會成員投票表決
4. 家庭 - 學校契約	Ms. Seyer-Ochi	理事會成員投票表決
5. SELLS 公告	Ms. Seyer-Ochi	信息
6. 校長的報告	Ms. Seyer-Ochi	信息
7. 公開徵求意見	Ms. Alexandre and Ms. Smith	信息
8. 會議結束	Ms. Alexandre and Ms. Smith	理事會成員投票表決
下次會議: 2017年12月21日上午9點		

Item	Descripción/Accion	Accion Requerida Miembros SSC
1. Bienvenidos/Llamar al Orden	Ms. Alexandre and Ms. Smith	Informativos
2. Aprobacion de Minutos	Ms. Alexandre and Ms. Smith	Acto de votar
3. Actualización del presupuesto y aprobaciones	Ms. Seyer-Ochi	Acto de votar
4. Acuerdo del Pacto de Hogar-Escuela	Ms. Seyer-Ochi	Acto de votar
5. Anuncio de SELLS	Ms. Seyer-Ochi	Informativos
6. Informe de la Directora	Ms. Seyer-Ochi	Informativos
7. Comentarios del Público	Ms. Alexandre and Ms. Smith	Informativos
8. Aplazamiento	Ms. Alexandre and Ms. Smith	Acto de votar
Proxima Reunion del SSC: 16 de diciembre, 2016 9:00 a.m.		

Đề Mục	Mô Tả/Thi Hành	Thành Viên SSC Quyết Định Bằng Cách Bỏ Phiếu
1. Chào Mừng/Điểm Danh	Ms. Alexandre and Ms. Smith	Thông tin
2. Chấp nhận Biên bản	Ms. Alexandre and Ms. Smith	Đề Mục Cần Biểu Quyết
3. Cập nhật và Chấp thuận ngân sách	Ms. Seyer-Ochi	Đề Mục Cần Biểu Quyết
4. Thỏa hiệp Giữa Phụ huynh và Nhà trường	Ms. Seyer-Ochi	Đề Mục Cần Biểu Quyết
5. Thông báo SELLS	Ms. Seyer-Ochi	Thông tin
6. Báo cáo Hiệu trưởng	Ms. Seyer-Ochi	Thông tin
7. Lời Nói công cộng	Ms. Alexandre and Ms. Smith	Thông tin
8. Kết Thúc Buổi Họp	Ms. Alexandre and Ms. Smith	Đề Mục Cần Biểu Quyết
Buổi Họp SSC Kế Tiếp: Ngày 17 tháng 12 năm 2017 9:00 a.m.		

Home – School Compact Agreement

Franklin School staff and parents of the students agree that this compact outlines how parents, school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State of California's high academic standards.

This Home-School Compact is in effect during the 2017-2018 school year.

School Responsibilities

1) Provide high-quality curriculum and instruction in a supportive and effective learning environment that enable the participating students to meet the State of California's student academic achievement standards as follows:

To enable students to meet the State's content standards by:

- *Providing California State content standards in each teacher's curriculum*
- *Providing intervention and ELD instruction as needed*
- *Providing a supportive and effective learning environment*
- *Following the district's pacing schedules for all curricular areas*
- *Administering District ELA and Math Benchmarks and core curriculum chapter tests*

2) Hold parent-teacher conferences in December during which this compact will be discussed as it relates to the individual child's achievement.

Franklin School will hold parent conferences during the week of the first Report Card Period in which teacher will discuss student's progress and the Home-School Compact Agreement. Additional parent-teacher conferences will be held when needed.

3) Provide parents with frequent reports on their children's progress.

- *First Report Card Parent Conferences*
- *Parent Conferences as needed*
- *Monthly Benchmarks conferences as needed*
- *Intervention Parent Conferences as needed*

4) Provide parents reasonable access to staff.

- *Monthly School Site Council meetings*
- *School Study Team meetings as needed*
- *Parent Conferences as needed*
- *Student Assemblies*
- *Field Trips*

5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities.

- *Field Trips*
- *Classroom Assemblies*
- *School Carnivals and Special Event*
- *Multicultural Assemblies*
- *Classroom/Library Volunteers*

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

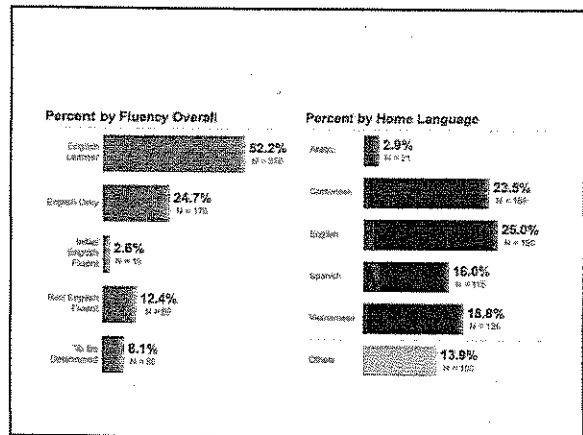
- *Monitor daily attendance*
- *Make sure daily homework is completed in a quiet environment*
- *Monitor amount of television viewing time*
- *Promote positive use of child's out of school time*
- *Assure that child is getting adequate sleep and eating a healthy diet*
- *Respond promptly to messages from school*
- *Attend Back to School Night, Parent-Teacher conferences, Open House and other school events*
- *Participate in school events*
- *Check in the school office when visiting the classroom/school*
- *Read to my child as least 20 minutes a day*

Student Responsibilities:

We, as students, will share the responsibility to improve our academic achievement and achieve the State of California's academic standards. We will:

- *Come to class on time every day.*
- *Come to school ready to learn.*
- *Follow school rules.*
- *Show respect and be responsible for my own behavior.*
- *Be a cooperative learner.*
- *Ask for help.*
- *Carry information between school and home.*
- *Return my completed homework on time.*
- *Read at home at least 20 minutes every day.*

Franklin SELLS
Establishment Meeting
Site English Language Learner
Subcommittee



- Agenda
- Welcome and Opening Comments
- SELLS Training Requirement:
Composition of SELLS
Nomination and election of parent members
Rules of Order
Bylaws
Records
- Election of parent members
School staff members
Election LCAP EL Parent Representative (Local Control Funding Formula)
- Approve Rules of Order or Bylaws Public Input
- Establish Date of Next Meeting and Adjourn

- Khmer
- Burmese
- Pashto
- Tigrinya
- Tagalog
- Mien
- Lao
- Mandarin
- Tamil
- Taishanese

English Language Learner Population

- Total population, 10/3/16 – 717
- What percent do you think are ELLs?
- Top three home languages?

Language	Percent of Students	# of Students
English	27.1%	178
Cantonese	23.4%	150
Vietnamese	20.7%	137
Spanish	16.0%	110
Other Non-English (Language)	6.4%	26
Arabic	3.3%	22
Khmer (Cambodian)	1.7%	11
Filipino (Tagalog or Pilipino)	1.3%	8
Mien (Yan)	0.3%	2

History

- ELAC - English Learner Advisory Committee ->
- SELLS – Site English Language Learner Subcommittee
- Goals: Grow our SELLS this year to include increased parent involvement, needs assessment, EL progress monitoring and evaluation of our ELL program,
- Current strategies: Grow SELLS; Designated English Language Development; Newcomer class

• Composition Requirements

- Requirements for SELLS elections include:
- Parents of English learners comprise at least the same percentage of the SELLS membership as English learners constitute of the school's total student population. For example, if 25 percent of the students in a school are English learners, then parents/guardians of English learners must comprise 25 percent of the SELLS membership.
- Other members of the SELLS can be parents/guardians, school staff, and /or community members as long as the minimum percentage requirement for EL parents is maintained.

• Requirement

- Each California public school, grades kindergarten through 12, with 21 or more English learners must form a School English Language Learner Subcommittee (SELLS).

• Elections

- Parents or guardians of English learners must have an opportunity to elect the parent members to serve on the SELLS.
- Each SELLS shall have the opportunity to elect at least one member to the LCAP English Learner Parent Advisory Committee.
- Districts with 31 or more SELLS may use a system of proportional or regional representation.

• Responsibilities

- The SELLS shall be responsible for advising the principal and staff on programs and services for English learners and the School Site Council on the development of the Single Plan for Student Achievement (SPSA).
- The SELLS shall assist the school in the development of:
- The school's needs assessment.
- The school's annual language census.
- Ways to make parents aware of the importance of regular school attendance.

THANK YOU!!!

- November 3 at 9
- December 1 at 9
- January 5 at 9
- February 2 and 9

Title I School Parental Involvement Policy 2017 - 2018

Parent Involvement in the Title I Program

Franklin Elementary agrees to implement the following statutory requirements:

- Will convene an annual Title I meeting to perform the following:
 1. Inform parents of their schools participation in the Title I Program.
 2. Explain the requirements of the Title 1 Program.
 3. Explain the parents' right to be involved in an organized, ongoing, and timely way, in the planning review, and improvement of its Title I Program.
 4. The parents' right to participate in the development of the District's Title 1 Plan.

Franklin School will host an annual Title I Meeting to discuss the school's Title I programs, disseminate information on budget allocations, and invite parents to participate in a number of ways, e.g. participate in School Site Council, and volunteer on school wide projects. Parents will also be given the Parents' Guide to Action explaining district policies and the procedures to follow should a complaint be necessary to file.

- SSC Meetings are held on the third Friday starting at 9:00 a.m. every month during the school year.

- Involve parents of Title I students in an organized, ongoing, and timely way in the planning, review, and improvement of its Title I programs and the Title I parent Involvement Policy.

Franklin School will host an annual Title I Meeting to discuss the school's Title I programs, disseminate information on budget allocations, and invite parents to participate in a number of ways, e.g. participate in School Site Council, and volunteer on school wide projects. Parents will also be given the Parents' Guide to Action explaining district policies and the procedures to follow should a complaint be necessary to file.

- Provides parents of Title I students with timely information about Title I programs

Franklin School will host an annual Title I Meeting to discuss the school's Title I programs, disseminate information on budget allocations, and invite parents to participate in a number of ways, e.g. participate in School Site Council, and volunteer on school wide projects. Parents will also be given the Parents' Guide to Action explaining district policies and the procedures to follow should a complaint be necessary to file.

- Provides parents of Title I students with an explanation of the curriculum, assessments, and proficiency levels students are expected to meet.

Franklin School will host an annual Title I Meeting to discuss the school's Title I programs, disseminate information on budget allocations, and invite parents to participate in a number of ways, e.g. participate in School Site Council, and volunteer on school wide projects. Parents will also be given the Parents' Guide to Action explaining district policies and the procedures to follow should a complaint be necessary to file.

- Provides parents of Title I students, if requested, with opportunities for regular meetings to participate in decisions relating to the education of their children

School will provide this information at the annual Title I Meeting. In addition, the school will provide this information through parent meetings such as: "Back to School Night" and Parent Teacher Conferences- (held in December). Teachers will also distribute information in monthly newsletters.

School-Parent Compact

Franklin Elementary has jointly developed with and distributed to parents of Title I students a School-Parent Compact that outlines how parents, the school staff, and students will share the responsibility for improved student academic achievement. It also describes how the school and parents will develop a partnership to help children reach proficiency on the California content standards.

Building Parent Capacity for Involvement

Franklin Elementary engages parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, and build capacity for parent involvement, it does the following:

- Assists Title I parents in understanding academic content standards, assessments, and how to monitor and improve the achievement of their children.
 - 1) The State of California's academic content standards
 - 2) The State of California's student academic achievement standards
 - 3) The State of California's and Oakland Unified School District's academic assessments, including alternate assessments
 - 4) Academic proficiency levels students are expected to achieve
 - 5) How to monitor their child's progress

Parents are/will be informed through school newsletters, announcements made at SSC meetings, and through encouragement from teachers of parents to participate in school activities. School to Family communication encourages parent participation.

- Provides materials and training to help Title I Program Parents work with their children to improve their children's academic achievement.
- Educates staff, with the assistance of Title I parents, on the value of parent contributions and how to work with parents as equal partners.

Professional Development training sessions will highlight the value and importance of parent involvement and contributions.

- Coordinates and integrates the Title I Program Parental Involvement activities with other activities that encourage and support parents to more fully participate in the education of their children.

Principal, teachers, and parents will organize parental involvement activities that support the goals of the Title I Program.

- Distributes to Title I Program parents, in a timely way, program information related to school and parent programs, meetings, and other activities in a form and language that the parents understand.

Communications to parents are provided by the school website (www.ousd.org/franklin) newsletters and parent bulletin board. Teachers also encourage parents to participate in classroom activities and field trips. The school provides translations in Chinese, Spanish, and Vietnamese.

- Provides support, during regularly meetings, for parental activities requested by Title I Program parents.

Records for the Title I program are provided to parents upon request.

Accessibility


- Provide opportunities for all Title I parents to participate, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. This includes providing information and school reports in a form and language parents understand.

School will provide translation of material for parents in Spanish, Chinese, and Vietnamese

Adoption

This School Parental Involvement Policy has been developed jointly with, and agreed upon with, parents of children participating in Title 1.

This policy was adopted by the Franklin Elementary School Site Council on November 17, 2017, and will be in effect for the 2017-18 School Year. The school will distribute this policy to all parents of participating Title 1, Part A, and children. It will be made available to the local community. The Franklin Elementary's notification to parents of this policy will be in an understandable uniform format and, to the extent practicable, provided in a language the parents can understand.



(Principal's Signature)

November 17, 2017