

Franklin Website

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**INVITATION TO PARTICIPATE IN
THE SITE ENGLISH LANGUAGE LEARNER SUBCOMMITTEE (SELLS)**

October 3, 2016

Parents, Community Members, Teachers, Other Staff and Students:

You are invited to attend a meeting to establish our SELLS on **Thursday, October 6, 2016** at 9:00 a.m. in the Franklin Library.

At this meeting, parents of English Learners will have an opportunity to elect your representatives to the committee.

Federal Education Code requires schools with 21 or more English Language Learners (ELL) to establish a school level advisory committee composed primarily of parents of ELLs to provide the following:

- Advise the school site council (SSC) on the development of the **Single School Plan for Student Achievement.**
- Advise the principal and staff on the school's program for English learners.
- Assist in the development of the school's needs assessment.
- Help to make parents aware of the importance of regular school attendance.

The SELLS has the opportunity to elect at least one member to the LCAP EL parent advisory committee. This committee offers an excellent opportunity for parents, community members and school personnel to work together and plan for student achievement. We encourage you to attend this meeting and elect your representatives to our Site English Language Learner Subcommittee (SELLS).

**INVITACIÓN A PARTICIPAR EN
EL SITIO DE INGLÉS SUBCOMITÉ DE ESTUDIANTES (SELLS)**

3 de octubre de, el año 2016

Padres, miembros de la comunidad, maestros, otro personal y estudiantes:

Usted está invitado a asistir a una reunión para establecer nuestra SELLS el jueves 6 de octubre de, 2016 a 09 a.m. en la Biblioteca de Franklin.

En esta reunión, los padres de estudiantes de inglés tendrán la oportunidad de elegir a sus representantes en el comité.

Código Federal de Educación requiere que las escuelas con 21 o más estudiantes que aprenden inglés (ELL) para establecer un comité asesor nivel de la escuela, compuesta principalmente de los padres de los estudiantes ELL para proporcionar lo siguiente:

- Informar al consejo escolar (SSC) sobre el desarrollo del plan escolar único para el aprovechamiento del estudiante.
- Aconsejar a la directora y al personal sobre el programa de la escuela para estudiantes de inglés.
- Asistir en el desarrollo de la evaluación de las necesidades de la escuela.
- Ayuda para hacer los padres conscientes de la importancia de la asistencia regular a la escuela.

El SELLS tiene la oportunidad de elegir por lo menos un miembro del comité consultivo de padres LCAP EL. Este comité ofrece una excelente oportunidad para que los padres, los miembros de la comunidad y personal de la escuela para trabajar juntos y planear para el logro del estudiante. Le animamos a asistir a esta reunión y elegir a sus representantes en nuestro sitio Inglés como segunda lengua Subcomité (SELLS).

Sinceramente,

Ms. Ingrid Seyer-Ochi, Director
Ms. Quise Edwards, Vice Director

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**Thư Mời Tham Dự
Ủy Ban Cho Người Học Anh Ngữ (SELLS)**

Ngày 03 tháng 10 năm 2016

Kính gọi Phụ huynh, cộng đồng, giáo viên, nhân viên và học sinh:

Chúng tôi kính mời quý vị đến tham dự buổi họp thành lập Ủy Ban Cho Người Học Anh Ngữ (SELLS) vào thứ Năm, ngày 6 tháng 10 năm 2016 lúc 9 giờ sáng tại Thư viện trường Franklin.

Tại buổi họp này, phụ huynh của các học sinh học tiếng Anh sẽ có cơ hội để bầu đại diện của mình vào ủy ban.

Luật Giáo Dục Liên bang đòi hỏi các trường học có hơn 21 ngôn ngữ khác nhau không phải là tiếng Anh (ELL) để thành lập một ủy ban cố vấn cấp học gồm chủ yếu là phụ huynh của học sinh ELL để cung cấp sau đây:

- Tư vấn cho hội đồng nhà trường (SSC) về sự phát triển của **Kế Hoạch Đơn Trường cho Học Sinh Tiến Bộ**.
- Tư vấn cho hiệu trưởng và nhân viên trên chương trình ELL của trường.
- Hỗ trợ trong việc phát triển các đánh giá nhu cầu của nhà trường.
- Trợ giúp để làm cho cha mẹ nhận thức được sự quan trọng của việc đi học đều đặn.

Chương trình SELLS tạo cơ hội để bầu ít nhất một thành viên cho Ban cố vấn phụ huynh LCAP EL. Ủy ban này cung cấp một cơ hội tuyệt vời cho phụ huynh, cộng đồng và nhân viên nhà trường để làm việc với nhau và lập kế hoạch giúp cho học sinh tiến bộ. Chúng tôi khuyến khích quý vị tham gia cuộc họp này và bầu đại diện vào SELLS.

Nay Kính,

Hiệu trưởng Ingrid Seyer-Ochi
Phó Hiệu trưởng Quise

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SELLS Establishment Meeting

Franklin Elementary

Date: October 6, 2016

Time: 9 a.m.

Location: Franklin Library

Agenda

- I. Welcome
- II. SELLS Training
 - Requirement: every school with 21 or more ELs must have a SELLS
 - Duties and responsibilities of the SELLS
 - Composition of SELLS
 - Nomination and election of parent members
 - Rules of Order
 - Bylaws
 - Records
- III. Election of parent members
- IV. School staff members
- V. Election LCAP EL Parent Representative
- VI. Approve Rules of Order or Bylaws
- VII. Public Input
- VIII. Establish Date of Next Meeting and Adjourn

Franklin School
School English Language Learners Subcommittee (SELLS)

Establishment Meeting
Minutes: October 6, 2016

1. **Welcome:** Principal Ingrid welcomed parents to this meeting and explained what the meeting was about. What are the needs of our ELL students and how we can help them. She displayed a PowerPoint (PP). Talked about SELLS history, monitoring, and strategies. (See PP attachment.)
2. SELLS Training: Principal Ingrid talked about the following items:
 - **Requirement:** every school with 21 or more ELs must have a SELLS: As of 10/3/16, Franklin School had 717 students of which 542 (75%) of whom are ELL (ELL Means English is not the native language spoken at home and the students speak a language other than English at home.) Top languages at Franklin are: English, Chinese, Vietnamese, Spanish, and Arabic.
 - Duties and responsibilities of the SELLS: PowerPoint
 - Composition of SELLS: Anyone can become a member. 75% must be parents of ELLs.
 - Nomination and election of parent members:
 - Rules of Order:
 - Bylaws:
 - Records:
3. Election of parent members: A motion was made to have all family member at this meeting become members of the SELLS subcommittee. It was seconded. Parents who wanted to be members filled in the membership roster. A motion was made and seconded to nominate Asia Hirsei as chairperson. Motion passed. A motion was made and seconded to nominate Rasha Al-Obaidi as vice-chairperson. Motion passed
4. School staff members: A motion was made and seconded to nominate Willis Hickox as secretary. Motion passed.
5. Election LCAP EL Parent Representative: No one was nominated or self-nominated for this role. A motion was made and seconded to table items 5, 6, and 7.
6. Approve Rules of Order or Bylaws
7. Public Input
8. Establish Date of Next Meeting. Membership discussed the best times for the largest number of ELL families to attend. Membership agreed that an alternate date to SSC was best and the first Thursday at 9 a.m. was suggested by all. This was motioned, seconded and approved.

The meeting was adjourned at 9:50 a.m.

Next Meeting Date: Thursday, November 3, 2016 at 9:00 a.m.

Minutes Submitted By: Willis Hickox

Franklin School
School English Language Learners Subcommittee
 October 6, 2016

	Name	Signature	Parent of ELL Student	Other
1	Willis Hinko			✓
2	Hanzah Alazzawi		✓	✓
3	Rasha Al-Obaidi		✓	✓
4	Esther CARA			✓
5	ALibadi Asya		✓	
6	Jinxi Li			
7	Yun Gao			
8	Hanyi Gao			
9	Ye Yuan			
10	David Li-Bland		✓	
11	Anna NGO		✓	
12	THUY HUYNH		✓	
13	Guanchao Lin			✓
14	Guadalupe Mendoza		✓	
15	Asis Hersi		✓	
16	FARIHA		✓	
17	Quise Edwards			✓
18	Bang Bean		✓	✓
19				
20				
21				
22				
23				
24				
25				

Franklin School
School English Language Learners Subcommittee (SELLS)

Establishment Meeting
Minutes: October 6, 2016

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- Nomination and election of parent members:
- Rules of Order:
- Bylaws:
- Records:

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4. School staff members: A motion was made and seconded to nominate Willis Hickox as secretary.

5. Election LCAP EL Parent Representative: A motion was made and seconded to table items 5, 6, and 7.

6. Approve Rules of Order or Bylaws

7. Public Input

Establish Date of Next Meeting and Adjourned: First Thursday at 9:00 a.m

The meeting was adjourned at 9:50 a.m.

Next Meeting Date: Thursday, November 3, 2016 at 9:00 a.m.

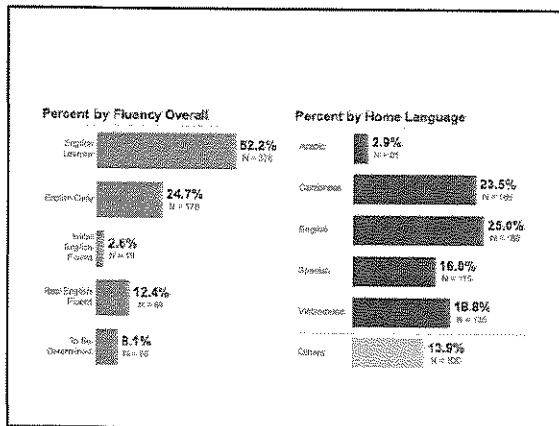
Minutes Submitted By: Willis Hickox

Franklin SELLS
Establishment Meeting
Site English Language Learner
Subcommittee
10/10/16

- Agenda
- Welcome and Opening Comments
- SELLS Training
Requirement:
Composition of SELLS
Nomination and election of parent members
Rules of Order
Bylaws
Records
- Election of parent members
School staff members
Election LCAP EL Parent Representative (Local Control Funding Formula)
- Approve Rules of Order or Bylaws Public Input
- Establish Date of Next Meeting and Adjourn

English Language Learner Population

- Total population, 10/3/16 – 717
- What percent do you think are ELLs?
- Top three home languages?



- Khmer
- Burmese
- Pashto
- Tigrinya
- Tagalog
- Mien
- Lao
- Mandarin
- Tamil
- Taiwanese

Top 10 Home Languages

	Percent of Students	# of Students
English	27.1%	176
Cantonese	23.4%	168
Vietnamese	23.7%	137
Spanish	16.0%	109
Other Non-English (Language)	4.4%	28
Arabic	2.9%	20
Khmer (Cambodian)	1.2%	8
Hiligaynon (Tagalog in Philippine)	0.7%	5
None (Yes)	0.3%	2

History

- ELAC - English Learner Advisory Committee ->
- SELLS – Site English Language Learner Subcommittee
- Goals: Grow our SELLS this year to include increased parent involvement, needs assessment, EL progress monitoring and evaluation of our ELL program,
- Current strategies: Grow SELLS; Designated English Language Development; Newcomer class

• Requirement

- Each California public school, grades kindergarten through 12, with 21 or more English learners must form a School English Language Learner Subcommittee (SELLS).

• Responsibilities

- The SELLS shall be responsible for advising the principal and staff on programs and services for English learners and the School Site Council on the development of the Single Plan for Student Achievement (SPSA).
- The SELLS shall assist the school in the development of:
- The school's needs assessment.
- The school's annual language census.
- Ways to make parents aware of the importance of regular school attendance.

• Composition Requirements

- Requirements for SELLS elections include:
- Parents of English learners comprise at least the same percentage of the SELLS membership as English learners constitute of the school's total student population. For example, if 25 percent of the students in a school are English learners, then parents/guardians of English learners must comprise 25 percent of the SELLS membership.
- Other members of the SELLS can be parents/guardians, school staff, and /or community members as long as the minimum percentage requirement for EL parents is maintained.

• Elections

- Parents or guardians of English learners must have an opportunity to elect the parent members to serve on the SELLS.
- Each SELLS shall have the opportunity to elect at least one member to the LCAP English Learner Parent Advisory Committee.
- Districts with 31 or more SELLS may use a system of proportional or regional representation.

THANK YOU!!!

- November 3 at 9
- December 1 at 9
- January 5 at 9
- February 2 and 9

OAKLAND UNIFIED SCHOOL DISTRICT

Registry of SELLS Officers and LCAP EL Parent Representatives

School: Franklin Elementary
 Today's Date: October 6, 2016

Principal: Ingrid Sever-Ochi
 SELLS Contact Person: Principal Ingrid

SELLS Chairperson: Asia Hersi
 Address: _____
 Phone: _____
 E-mail: _____
 Date Elected: 10/03/16
 Primary Language: Somali

Name of ELL Child: Samatar Gulaid

Length of Term: One Year

SELLS Vice Chairperson: Rasha Al-Obaidi
 Address: _____
 Phone: _____
 E-mail: _____
 Date Elected: 10/06/16
 Primary Language: Arabic

Name of ELL Child: Abdullah Al Azzawi

Length of Term: One Year

SELLS Secretary: Willis Hickox
 Address: _____
 Phone: _____
 E-mail: _____
 Date Elected: 10/6/16
 Primary Language: Vietnamese

Length of Term: One Year

EL LCAP Parent Representative(s): _____ Name of ELL Child _____
 Address: _____, City/Zip _____
 Phone: _____ Email: _____
 Date Elected: _____ Length of Term: _____
 Primary Language: _____

SELLS meetings 2016-17:

Date	Place	Time
September		
October 6, 2016	Franklin Library	9:00 a.m.
November 3, 2016	Franklin Library	9:00 a.m.
December 1, 2016	Franklin Library	9:00 a.m.
January 5, 2017	Franklin Library	9:00 a.m.
February 2, 2017	Franklin Library	9:00 a.m.
March 2, 2017	Franklin Library	9:00 a.m.
April 13, 2017	Franklin Library	9:00 a.m.
May 4, 2017	Franklin Library	9:00 a.m.

