

**OAKLAND UNIFIED SCHOOL DISTRICT
BUDGET DEVELOPMENT CALENDAR
FOR THE 2019-20 Fiscal Year**

ACTIVITY/ACTION	PERSON/UNIT RESPONSIBLE	DATE
<p>Board Fiscal Vitality Committee Meeting #1</p> <ul style="list-style-type: none"> - Review Board Policy 3150 - Defining Central, Site, School Support - Assessing Quality of Service - Compare OUSD with Other Districts 	Board Director's/Special Committee	August 29
<p>Board Fiscal Vitality Committee Meeting #2</p> <ul style="list-style-type: none"> - Review Teacher/Leader Retention; - Examine Budgetary impact of those Challenges 	Board Directors/Special Committee	September 6
<p>Board Fiscal Vitality Committee Meeting #3</p> <ul style="list-style-type: none"> - Review Base Staffing Formula and shift from cash to FTE staffing allocation formula; 	Board Directors/Special Committee	September 13
<p>Board Fiscal Vitality Committee Meeting #4</p> <ul style="list-style-type: none"> - Use of Resources of Central Strategic Initiatives (i.e. ELLMA and Teaching and Learning) 	Board Directors/Special Committee	September 18
<p>Board Fiscal Vitality Committee Meeting #5</p> <ul style="list-style-type: none"> - Use of Resources of Central Strategic Initiatives (i.e. Oakland Athletic League and College and Career Readiness) 	Board Directors/Special Committee	September 19
<p>Board Fiscal Vitality Committee Meeting #6</p> <ul style="list-style-type: none"> - Use of Resources of Central Strategic Initiatives (i.e. Office of Equity, Community Schools, and OUSD Police) 	Board Directors/Special Committee	September 20
<p>Budget Updates and Review with OUSD Internal Stakeholders including PAC, PSAC, DBAC, Bargaining Groups, and others</p>	CBO, CFO, and Budget Services	September 2018 – February 2019
<p>Board Fiscal Vitality Committee Meeting #7</p> <ul style="list-style-type: none"> - Recap learnings from testimony to Ad Hoc Committee, and Review Level and type of OUSD Contracts 	Board Directors/Special Committee	October 4
<p>Board Fiscal Vitality Committee Meeting #8</p> <ul style="list-style-type: none"> - Review and Develop Preliminary Recommendations for Community and Bargaining Units Input 	Board Directors/Special Committee	October 18
<p>Board Fiscal Vitality Committee Meeting #9</p> <ul style="list-style-type: none"> - Community Input on Preliminary Recommendations (Community Meeting – Location TBD) 	Board Directors/Special Committee	October 30
<p>Board Fiscal Vitality Committee Meeting #10</p> <ul style="list-style-type: none"> - Finalize Recommendations based on Community and Bargaining Group Input 	Board Directors/Ad hoc Committee	November 8

ACTIVITY/ACTION	PERSON/UNIT RESPONSIBLE	DATE
Multi-Year Demographics/Enrollment Study Completed and Presented to CORE, and Budget/Finance Dept.	Enrollment Office/CFO/CBO	November 8
(Special Meeting) Community Meeting Budget Reductions	Superintendent/CBO/CFO	November 28 (Tentative)
Provide OUSD Site and Departments Preliminary Budget One-Pagers and Fiscal Worksheets based on initial Enrollment Projections, Funding, and Proposed Reductions	CFO/Budget Department	December 17
School Sites and Central Departments work with their School Site Committee and Division Chief to devise a budget based on the One-Pager.	Principals, Department Leads, Division Chiefs	December 18 – January 15
(Board Meeting) Present Preliminary Budget Reductions to the Governing Board for Discussion Meeting #1	Superintendent/CBO/Chief Academic Officer	January 9
School Sites and Central Departments work with their Financial Analyst and Talent Analyst to devise a budget. All staffing changes are final until July 1, 2019.	Principals, Department Leads, Division Chiefs	January 16 – 31
Local Control Accountability Plan Review and Update with the Community and the Parent Student Advisory Committee (PSAC) (Visit OUSD Website for Times and Locations)	Chief, Continuous School Improvement/LCAP Coordinator	January 2019 – May 2019
(Board Meeting) Present Proposed Budget Reductions to the Governing Board for Discussion Meeting #2	Superintendent/CBO/Chief Academic Officer	January 23
(Special Board Meeting) Highlight the Governor's Budget Proposal for 2019-20 and Finalize Cut Target Resolution and Recommended Reductions #3	Superintendent/CBO/CFO	January 30 (Tentative)
(Board Meeting) Present Final Recommended Reductions including Layoffs/Additions/Net of Classified Positions for Fiscal year 2018-2019 for Approval	Deputy Chief, Talent	February 13
Submit the Board Approved Multi-Year Budget Reduction Plan to Alameda County Office of Education and FCMAT for Review and Approval Per AB 1840 (Critical Deadline)	Superintendent/CBO/CFO	February 18
FY 2019-20 Provide Recommended Changes and Revisions to Local Control Accountability Plan to Finance Team for Inclusion in One-Pagers	Superintendent/Chief, Continuous Improvement/LCAP Coordinator	March 1
(Board Meeting) 2018-19 Second Interim Budget Update and Adoption of Recommended Reductions including Layoffs/Additions/Net of Classified Positions for Fiscal year 2018-2019 for Approval	CBO/CFO	March 13
Review Preliminary Site and Departmental Budgets and Alignment with LCFF (LCAP) Priorities	Superintendent/CORE (Full-Day)	April 12
(Board Meeting) 2019-20 1 st Review of the Preliminary Budget and Multi-Year Forecast with Board Directors and Preliminary Local Control Accountability Plan (LCAP) #1	CBO/CFO/Budget Dept.	May 8

ACTIVITY/ACTION	PERSON/UNIT RESPONSIBLE	DATE
Review 2019-20 Preliminary Draft Budget and LCAP with General Public and Stakeholders (Meetings TBD)	Superintendent/CBO/CFO/Chief Academic Officer	May 13 -17
School Services Workshop – Governor’s May Revision	Superintendent/CBO/CFO	May 17
(Board Meeting) 2019-20 Review of Proposed Preliminary Budget and Proposed LCAP #2	Superintendent/CBO/CFO/Chief Academic Officer	May 22
(Board Meeting) 2019-20 Preliminary Final Review of the Proposed OUSD Budget and LCAP with Impact from the Governor’s May Revisions and LCAP Public Hearing #3	Superintendent/Chief, Continuous School Improvement/CBO/CFO	June 12
(Board Meeting) Adopt FY 2019-20 Final Budget & Local Control Accountability Plan #4	Governing Board	June 26

Color Key:

Blue – Special Budget Committee Meetings and Board Review Activities

Green – LCAP Development Activities & OUSD Internal

Red – Key Budget Development Activities