

Dear Parents and Guardians:

We know students are most successful when there is a cooperative effort between parents and school personnel. In a spirit of shared responsibility, the Student Success Team meets at school, exploring and problem solving, in order to help students. Parents and students are an important part of this team.

What is the student success team? The Student Success Team (SST) is a process of regular education. The team reviews individual student’s concerns and plans ways of handling those concerns in the regular classroom.

How is a student selected to be discussed at the SST? Usually the classroom teacher (or the principal) indicates that the student’s learning and/or emotional needs are not being adequately met under existing circumstances. Parents may also request an SST if they have a concern.

Will anything have been done to help a child before the SST? Yes, usually the teacher has already made some modifications in the classroom. then the principal and teacher meet to review the student’s progress and make additional modifications as necessary.

What does “program modification” mean? Program modifications are measures taken to accommodate special needs. Some examples of modifications are:

- change of seating resulting from vision and hearing screening
- use of diagnostic materials
- visual/auditory aids in giving instruction
- cross-age tutors
- notebooks for assignments
- change of group
- additional lab time
- counseling services
- additional health services and referral

How many people will be at the SST? The team will always include parents, the teacher, the teacher referring the student to the SST, and sufficient staff to review the student’s needs.

Are there any other staff members who might be present? Other staff who might be present are: Resource Specialist, Psychologist, Speech and Language Specialist, School Nurse, Counselor, and other specialists.

We look forward to meeting with you to develop a program that will meet the needs of your child.

Our SST meeting for _____ will be held:

Date: _____ Time: _____

Location: _____

Sincerely,

Teacher

Principal