



WALKING FIELD TRIPS APPROVAL PROCESS

(not including high risk walking field trips or after school program trips)

Teacher/Coach

1. Beginning of year, obtains 1 signed walking field trip permission form for entire school year from parent/guardian of each student.
2. Informs site administrator of planned trip.
3. Ensures Adult to Student Ratio is at least 1:10 as required by OUSD Board Policy No. 6153.



Site Administrator

1. Approves/disapproves planned walking trips
2. Maintains all field trip documents at site for 2 years after trip completion



**WALKING FIELD TRIPS
PERMISSION FORM**

School Year: 20__ - 20__

Teacher: _____ Grade: _____ Subject: _____

Class field trips within walking distance of the school are sometimes arranged in order to provide enrichment, outdoor activities and to enable pupils to get a better understanding of what the class is studying.

If you give permission for your child to participate in walking field trips this school year, please complete and return this form to the teacher identified below. Please contact the teacher below if you have any questions regarding the trips planned this year.

Signature of Principal

Signature of Teacher

Name of Student

I give permission for my child to go on walking field trips during the 20__ - 20__ school year.

Name of Parent/Guardian

Signature of Parent/Guardian

Dated: _____

Important Notice: California Law provides as follows: All persons making the field trip or excursion shall be deemed to have waived all claims against the School District, a charter school, or the State of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion. (Education Code Section 35330).

Oakland Unified School District does not provide insurance for these field trips/excursions, although optional insurance is available for purchase at <https://studentinsuranceusa.com/> (click on the link to K-12 Plans).