



Equitable Enrollment Working Group
Weekly Meeting Agenda
March 12, 2020 | 4:00-6:00pm

Meeting Guidance	
OUSD Values: Students First, Equity, Excellence, Integrity, Cultural Responsiveness, Joy	
Outcomes <ul style="list-style-type: none">● Get to know the other members of the working group● Jointly set norms and agreements for how we will work together in the coming months● Understand the goals, scope, and approximate timeline of the working group	Norms: <ul style="list-style-type: none">● To be determined jointly as a group today

Time	Topic and Process
4:00-4:15	Initial Framing SEL Opener Roles: Facilitator: Notetaker: Timekeeper:
4:15-4:30	Discuss and Determine Norms Activity: Each person suggests a norm from his/her organization OUSD Norms (for reference) <ul style="list-style-type: none">● We will use technology responsibly● We will be aware of our own “airtime”● We will have one mic● We will assume positive intent● We will not take things personally● We will keep this space confidential● We are accountable for our own safety● We will speak our truth, using “I” statements, even if uncomfortable● We will create 24-hour feedback loops and be aware of intention



4:30-4:50	Other agreements about how we will work together <ul style="list-style-type: none">- Folder for our work together- Review of expectations that were shared in advance- Communication protocols. How/when do we provide public updates? How should we use the website?- Process checker?- Next few meeting dates
4:50-5:20	Review scope and timeline of working group <ul style="list-style-type: none">- Refer to Board retreat materials
5:20-5:45	Review goals of survey and potential survey questions <ul style="list-style-type: none">- Potential survey questions
5:45-6:00	Wrap-up: Review Action Items, Topics for Next Meeting, Process Check, Appreciations